

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

VAT Registration Number: 296 9715 35

Highways, Recreation, Amenity and Footpaths (HRAF) Committee Meeting to be held on

Tuesday 4th December 2018, at 7.15 pm in the Old School, Market Lavington

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
18/19-204	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
18/19-205	Community Minded Person of the Year Award Count and verify the votes cast
18/19-206	Declarations of Interest and Dispensations to Participate <ul style="list-style-type: none">a) To receive declarations of interest in respect of matters contained in this agendab) To receive any dispensation requests received
18/19-207	Minutes of Council meeting To confirm and sign as a correct record the minutes of the HRAF meeting held on the 17th April 2018 (<i>copy attached</i>)
18/19-208	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
18/19-209	Broadwell Play Area Update from Broadwell Working Group
18/19-210	Update on actions agreed at last meeting <ul style="list-style-type: none">a) Renewal of lease for strip of land adjacent to stream in Canada Woods – Update by Clerk
18/19-211	External contracts <ul style="list-style-type: none">a) Footpath/Amenity land contract - Consider quotes received for next financial year (as agreed at HRAF committee meeting 12/9/17 minute number 17/18-136a)b) Elisha Field grass cutting contract - Consider quote received from current contractor for next financial year (5th time contract rolled over)c) Handyman Contractor – Review existing specification for contract and consider if any revision in current provision, or re-tendering, is required (<i>copy of current contractor job list attached</i>)
18/19-212	Elisha Field & Pavilion <ul style="list-style-type: none">a) Review hiring charges for next financial yearb) Consider necessity of keeping lawnmowers and strimmer
18/19-213	HRAF Budget <ul style="list-style-type: none">a) Review spending for this financial year, and consider what, if any, outstanding work needs to be undertaken (<i>copy to follow</i>)b) Consider draft budget and business plan for next financial year (<i>copy to follow</i>)
18/19-214	Other HRAF Committee business Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information

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18/19-215	Date of next Meeting Agree
18/19-216	Closure of meeting